



WHAT'S YOUR ENDEAVOR?

NEEDS LIST FOR FIRST TIME DEPOSITORS



NEEDS LIST: FIRST TIME DEPOSITORS

OBTAINING THE INFO BELOW HELPS US IN THE ONBOARDING DEPOSIT PROCESS:

BORROWER

INFORMATION REQUIRED

Articles of Organization

Operating Agreement

Statement of Information

Fictitious Business Name Statement

SS4/IRS Form with Company EIN/TIN (or printout from IRS website)

Account(s) needed: Checking, Money. If more than one account is needed, please let us know if you would like a subtitle on the account (i.e. Operating, Payroll, etc.)

[Business Information Profile](#) (Mobile Remote Deposit Capture - making deposits via mobile app; Remote Deposit Capture – making deposits via a scanner) Please be sure to list estimated monthly activity anticipated on the account(s); this information is needed for BSA purposes.

[Personal Information Profile](#) from each authorized signer on the account

Clear copy of Primary ID for each authorized signer

[Certification of Beneficial Owner](#)

- If any individual (who directly or indirectly, through any contract, arrangement, understanding, relationship or otherwise owns 25% or more of the equity interests of the Legal Entity) will not be a signer, please provide the information on the form as well as a clear copy of their ID

Who will be the administrator for online banking? (sets up other users etc.)

Who will be authorized to send wires? Any limitations?

Email address for incoming wire notifications